**NATIONAL INSTITUTE OF TECHNOLOGY CALICUT**

**TOUR PROGRAMME & APPLICATION FOR T.A ADVANCE**

ORIGINAL

1. **Name :**
2. **Designation :**
3. **Dept/Section :**
4. **Pay :**
5. **Purpose of journey :**
6. **Authority :**
7. **Place of Visit :**
8. **Period of tour : From……….….to……………...**
9. **Details of journey :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Lap** |  |  |  |  |  |
| **Mode** |  |  |  |  |  |
| **Class** |  |  |  |  |  |

1. **Advance (if any) required :**

**(Please give estimate below)**

**11. Signature of the official :**

**Estimate**

|  |
| --- |
| ***Tour Programme approved***  ***Tour advance sanctioned subject***  ***To eligibility***  **DEAN (ADMN.)/DIRECTOR** |

**Appropriation for the current year Rs.**--------- **------- Pay Rs**……………………………………………….

**Expenditure including this bill Rs**.--------- ------- (Rupees…………………………………………….

…………………………………………………….)

**Balance available Rs**.-----------------