Dated 1 7 JAN 2020

P1/71/2339/03

CIRCULAR

Sub: Submission of Immovable Property Return (IPR) for the year 2019 (as on 31.12.2019) by the NITC employees – reg.

All employees of the Institute (Group – A & B) including faculties are requested to submit their Annual Property Returns in the prescribed pro forma latest by 31.01.2020. In this Connection, employees are requested to submit their property returns giving full particulars of the immovable property (inherited/owned/acquired) held by them as on 31.12.2019 on lease or mortgage either in their own name or in the name of members of their family.

Further, it is again informed that as per DoPT's OM No.11012/11/2007-Estt.A dated 27.09.2011, "Vigilance clearance shall be denied to an officer if he/she fails to submit his/her annual immovable property return of the previous year by 31st January of the following year, as required under Government of India decisions under Rule 18 of the Central Civil Service (Conduct) Rule, 1964".

All the employees are also requested that they should avoid writing as "same as previous year" or "NA/Not Applicable".

PS: Form for declaration of immovable property is available in the website (DSS)

Copy to:

- 1. All the HODs with the request to bring this notice to their Divisions/Sections
- 2. All Faculty and Non-Faculty via email
- 3. PA to Director for kind information to the Director